

M.U.G. Shot Mondays – Student Reference Chart

Week 1

- Its vs. It's (possessive vs. "it is")
- Your vs. You're (possessive vs. "you are")
- Semicolons (join two complete sentences)
- Commas (introductory phrases, extra info, Oxford comma in lists)

Week 2

- Sale vs. Sell (correct word use)
- Adverbs (use the "-ly" form when needed)
- Commas for direct address ("Amira, please...")
- Quotation marks (commas go inside)
- Commas for extra information

Week 3

- Misplaced modifiers (keep descriptions close to the word they describe)
- Correct word form (*smell* can't "cook")
- Than vs. Then (comparison vs. sequence)
- Commas for extra information
- Capitalizing "I"

Week 4

- Commas and semicolons (separate ideas correctly)
- Apostrophes for possession (*Roberto's*)
- Spelling: immediately, library, receive
- Avoiding double negatives (*can't neither*)
- Borrow vs. Lend (who gives/receives)

Week 5

- Commas for extra information
- FANBOYS + comma (for, and, nor, but, or, yet, so)
- Commas between stacked adjectives
- Soles vs. Souls (homophones)

Week 6

- Commas between adjectives
- Patience vs. Patients
- FANBOYS + comma
- Apostrophes (*student's* vs. *students*)

Week 7

- Quotation punctuation rules
- Your vs. You're
- Capitalization: family names (*Mom* vs. *my dad*)
- Pronoun agreement (*yourself* vs. *yourselves*)

Week 8

- Hyphens for compound adjectives (*fire-breathing*)
- Consistent verb tense
- Oxford comma
- Commas for extra info
- Cutting wordiness

Week 9

- Capitalization of proper nouns (*San Francisco*)
- Spelling: their, dependable
- Numbers (spell out 1–10; numerals for 11+)
- More than vs. Over
- Fixing run-ons

Week 10

- Titles: "short works" in quotes; *long works* italicized
- A vs. An (correct articles)
- Use present tense for literature
- Spelling: beauty, whipped, through
- Its vs. It's

Week 11

- Passed vs. Past
- Misplaced modifiers
- Commas with dependent clauses
- Spelling: sprained
- Capitalization: Spanish

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Week 12

- Capitalization of proper nouns (Ms. Green, Uber)
- Job titles vs. descriptions (*librarian*)
- Parallel structure in lists
- Apostrophes (he's, buy vs. by)
- Spelling: assistant, beautiful

Week 13

- Fixing run-ons (semicolon, FANBOYS, or split)
- Spelling: cancel, professor, beet vs. beat
- Consistent verb tense (*began* vs. *begins*)
- Capitalization: Myrtle Beach

Week 14

- Fixing comma splices (semicolon, FANBOYS, or period)
- Spelling: scrubbed, vacuumed, principal vs. principle
- A vs. An (articles)
- Apostrophes: day's
- Homophones: tears vs. tiers

Week 15

- Homophones: weather vs. whether
- Avoiding wordiness/repetition
- Misplaced modifiers (dress can't sew itself)
- Verb tense correction
- Abbreviations: a.m.

Week 16

- Word choice: regardless (not *irregardless*)
- Pronoun agreement (you vs. they)
- Avoid ending with prepositions
- Third-person pronouns in formal writing
- Spelling: experience

Week 17

- Apostrophes (didn't)
- A lot = two words
- No comma before "because"
- Word choice: piece vs. peace
- Spelling: experience

Week 18

- Verb tense consistency
- Spelling: ferrets, kindergartners, their
- Hyphenation (*out-of-control*)
- Misplaced modifiers
- Fixing run-ons

Week 19

- Apostrophes: its vs. it's
- Homophones: write vs. right, whose vs. who's
- A while vs. Awhile
- Hyphenation (*in-depth, world-changing*)
- Plurals: possibilities